

# **PURCHASE ORDER**

PO Number: 303-1-0962 Order Date: 7/8/2021

Requisition Number: 303-1-02164 Released

# DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT, PLEASE SUBMIT INVOICE ELECTRONICALLY TO:

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.
TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047

## **Delivery Location**

Parking Garage R, Warehouse 1706 San Jacinto Blvd. Attn: Patricia Robbins Austin, TX 78701

Show numbers on all papers and packages

#### Referenced Source or Vendor

17419760511
Workquest
1011 East 53 1/2 Street
Austin, TX 78751
Abby Monk
Phone:512-451-8145, Fax:512-637-7465
amonk@tibh.org

PKR Warehouse Stock: 50 Cases of Trash Can Liners

WorkQuest Contract: 485-A1 TxSmartBuy PO: 21122086

TFC Contact: Patricia Robbins 512-569-8458

#### Description

#### TIBH

§ 2155.441. PREFERENCE FOR PRODUCTS OF PERSONS WITH MENTAL RETARDATION OR PHYSICAL DISABILITIES.

- (a) The products of workshops, organizations, or corporations whose primary purpose is training and employing individuals having mental retardation or a physical disability shall be given preference if they meet state specifications regarding quantity, quality, delivery, life cycle costs, and price.
- (b) The workshops, organizations, or corporations shall test the products to the extent necessary to ensure quality in accordance with Section 2155.069 and may enter into contracts with a private or public entity to assist with testing.
- (c) The commission is not required to purchase products under this section that do not meet formal state specifications developed by the commission or meet commercial specifications approved by the commission.

1 !.. - 14 - ... -

#### Line items

Description Qty Unit Unit Price Start Date End Date Total

Trash Can Liner; LLDPE 3.0 MIL, 55 Gallon, 36 x 58 can liner, 50 bags per case, Clear, Plus Freight Total Order all Liners less than \$500

WorkQuest Contract: 485-A1 TxSmartBuy PO: 21122086

WH# 09510 50 Case \$38.81 7/8/2021 10/11/2021 \$1,940.50

NIGP Class: 485 NIGP Item: 05 Object Class: 300

Reimbursement Type: Not Reimburseable

Grand Total \$1,940.50

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency TFC
Fiscal Year 2021

**Division** Facilities Management and Operations

**Program** Property Management

**Phone** 5125698458

**Org Code** 0442 - Facility Maintenance

Type of Purchase/PCC Code '' Exempt with Specific Legal Cite

Work Order Number N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### **Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

PURCHASER: _	
	Jordan, Michelle - CTCD,

### (IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

(Show Terms And Conditions...)